



रक्षा लेखा महानियंत्रक कार्यालय
उलान बटार रोड, पालम, दिल्ली छावनी-110010
CONTROLLER GENERAL OF DEFENCE ACCOUNTS

विकसित भारत
अभियान
1947 TO 2047

Phone: 011-25665500/68 Fax:011-25674777 email: admnx.cgda@nic.in

web:www.cgda.nic.in

सं. प्रशा/10/10098/6/2026/BTN

दिनांक: 24.02.2026

To

All PCsDA / CsDA

Subject: Transfer: DAD Estt. : Sr. Aud./Aud./Clk : Bhutan Panel – 2026-27.

It has been decided to call for volunteers amongst SA/Aud/Clks for posting in Bhutan. It is requested to sponsor the names of volunteers, including those serving in PIFA/IFA offices under your proforma control, together with their full service profile, indicating the previous service in sensitive assignments, if any, and APAR grading for last five years on the proforma enclosed. It may be noted that tenure period of posting in Bhutan is 18 months.

2. While forwarding the name of volunteers, it may be ensured that the following criteria are strictly applied and only those names, who fulfill the criteria, are forwarded to HQrs office:

- (i) The applicants are eligible for only one tenure to Bhutan in the entire service.
- (ii) For empanelment it is necessary that applicants have 6 (six) or above grading in the last five APARs , out of which three APAR gradings should be equal or more than 8 (eight). All the APARs should be earned in SA/Aud/Clerk Grade.
- (iii) They should not be facing any disciplinary proceedings and should not have earned any penalty including a recorded warning at any time in their career.
- (iv) They should have completed a period of two years after their last sensitive assignment as on 31.03.2026.
- (v) They should have completed at least 03 years of service at the present serving station as on 31.03.2026.
- (vi) The applicants should be left with minimum three years of service as on **31.03.2026** before superannuation.


3. On repatriation, officials will be considered for posting as per administrative feasibility/requirement.

4. All columns of Annexure A-1 should be duly filled by individual and invariably verified by Admin section of concerned PCDA/CDA. Recommendation column (Sl. No.15) of Annexure-A1 should be filled and verified by the GO(AN) of the concerned PCDA/CDA.

5. It is therefore requested to obtain and forward the applications of all the volunteers who fulfil the above criteria in prescribed format (Annexure-A1) duly completed in all aspects (in original) along with requisite data in Annexure-B by **13.03.2026**. Additionally, Annexure – B containing individual details should also be forwarded in MS Office excel format through e-mail (admnx.cgda@nic.in).

6. Nil report is also required.

Encls: Annexure A-1 & B



(के. पी. सिंह)
व. लेखा अधिकारी (प्रशा.)

Copy to:

- (i) AN-IV Section (Local) – For information and similar necessary action please.
- (ii) IT&S Section (Local) – With request to upload the circular on website.

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(के. पी. सिंह)
व. लेखा अधिकारी (प्रशा.)

VOLUNTEER APPLICATION

1	Account No.					
2	Gender (Male/Female)					
3	Name					
4	Grade (Sr. Auditor/Auditor/Clerk)					
5	Date of Birth (DD/MM/YYYY)					
6	Date of Appointment (in DAD) (DD/MM/YYYY)				 in the grade of <u>(MTS/Clerk/Auditor)</u>
7	Date of Promotion (DD/MM/YYYY)					As Clerk..... As Auditor..... As Sr. Auditor.....
8	Whether appearing in ensuing SAS Part-II					
9	Home Town (Specific District as per Service Record)					
10	Service Profile (in DAD)					
	Name of office	Organisation	Whether sensitive assignment (Yes/No)	Station	From date (dd/mm/yyyy)	To date (dd/mm/yyyy)
11	Choice station				Bhutan	
12	Whether EDP trained (Yes/No) (if yes, specify project)					
13	APAR Grading					
	(2020-21)	(2021-22)	(2022-23)	(2023-24)	(2024-25)	
14	<p>Undertaking: It is to undertake that the information furnished above are correct.</p> <p style="text-align: right;">(Signature of applicant)</p> <p>Date: _____ (All columns are mandatory as per applicability)</p>					
15	(To be filled by the Controller's office)					
15.1	Ground for Recommendation				
15.2	If not recommended reason thereof				
15.3	Whether any disciplinary case is pending				
	Date: _____					
	(Signature and Seal of GO (AN))					

Bhutan Panel 2026-27

Annexure-B

Sl. No.	Name (Sh./Smt.)	Grade	A/c No.	Organization	DOB (DD-MM-YYYY)	DOA (DD-MM-YYYY)	Service Profile						APAR (2020-21)	APAR (2021-22)	APAR (2022-23)	APAR (2023-24)	APAR (2024-25)	Disciplinary Case (Y/N)	Experience in MES/BR (Y/N)	Date of completion of last sensitive assignment if any.	EDP trained (Y/N)	Recommendation (Y/N)	Remarks	
							Station served/ serving	Organization	From (DD-MM-YYYY)	To (DD-MM-YYYY)														
1																								
2																								

GO(AN)/SAO(AN)